**Policy Charge**

Learning Management Systems

**Policy Statement**

The Committee on Learning Management Systems is a Concurrent Committee of the Academic Senate charged to analyze, support, and provide advice and recommendations regarding the educational software package employed for instructional purposes. The Committee will advise the Responsible University Official on all aspects of the use and operation of such software and, if necessary, the selection of any successor software. It will also assist in long term planning and in designing and implementing programs for faculty instruction in the use of such software.

The Committee will also advise the President through the Academic Senate on strategy and policy regarding university software to support instruction. The Committee will communicate with the Committee on Distance Learning and, with them, will advise the Chief Academic Officer on academic and faculty issues that pertain to the maintenance, use, and improvement of this software.

By November 1, the Chair of the Committee will provide the Speaker of the Faculty with a copy of the agenda established by the Committee for its work during the academic year.

Annually, but no later than August 31, the Chair of the Committee will provide the Speaker of the Faculty with a written report for the Academic Senate of the Committee’s activities for the prior academic year.

The Committee is composed of eight members appointed from the membership of the General Faculty, (as defined in [UTDPP1088](#)), pursuant to the applicable procedures outlined in [UTDPP1088](#), supra. The criteria for appointment shall be that they will be faculty who use WebCT and will represent a broad spectrum of disciplinary content and levels of instruction. Ideally, one member would be from each of the schools in the University. Up to twenty additional members, ex-officio, may be appointed upon nomination of the Responsible University Official from the offices of Educational Enhancement, Information Resources, the Registrar, Audit and Compliance, and the instructional designers in the School of Management. The Associate Provost for E-Learning serves as the Responsible University Official.

The terms for appointed faculty members shall be staggered so that no more than one-half of the terms expire in any one year. Of the initial eight Committee members appointed from the
membership of the General Faculty, four shall be appointed to one year terms and four shall be appointed for two year terms. Thereafter, unless specified otherwise in this charge, Committee members are appointed to two-year terms, and the Chair and Vice Chair are appointed annually. Members may be reappointed by the President for additional terms upon nomination of the Academic Council. If for any reason a Committee member resigns, the President, upon nomination of the Academic Council, shall appoint another individual to serve the remainder of the unexpired term.

Policy History

• Editorial Amendments: 2015-05-28
• Editorial Amendments: 2016-01-07

Policy Links

• Permalink for this policy: http://policy.utdallas.edu/utdpp1028
• Link to PDF version: http://policy.utdallas.edu/pdf/utdpp1028
• Link to printable version: http://policy.utdallas.edu/print/utdpp1028