Assessment Resources

Our desire to improve student learning drives assessment at UT Dallas. We have collected a few resources to help you in course planning and assessment. Please click on a heading below to expand.

- Writing a Syllabus
- Learning Outcomes
- Using the Information from Assessment Reports
- On the Importance of Faculty Involvement in Assessment
- Glossary of Assessment Terms
- Want to Learn More about Assessment? (External Resources)

Forms & Templates

Please visit Hyoka Assessment Tool.

Clarifications on Reports and Plans: Let's think of a report as two parts. Part A consists of what you plan on doing this year for assessment (fill out the column labeled measure). This is also known as an Assessment Plan. Part B then looks at the past year of what you've done for assessment (fill out the columns labeled results and plan along with the summary sections). A full Assessment Report is part A that was filled out last year plus part B that you're filling out this year. Each year you will hand in Part A from the current school year (Assessment Plan) and part B from the previous school year (making it an Assessment Report).

- Example report
- Hyoka Instructions (General)
- Hyoka Instructions for Administrative Support Units
- Guidelines for the Assessment of Administrative Support Units
- Tips for Hyoka
  - Google Chrome browser is recommended
  - If copying and pasting from a document please clean the data by using a text file
  - To move lines/data up and down, control + up and control + down and to delete lines: control + delete (mac users use command instead of control)
  - Try clearing your cache and do a hard refresh of the browser
  - Attach only pdfs to the report

Upcoming Workshops

- Assessment 101 Sign up here
  - Learning Outcomes: Join us in a conversation about how to write good, measurable learning
outcomes and why it is important to make learning outcomes implicit explicit.

• August 25, 2017 at 10am
• December 8, 2017 at 10am

• **Assessing Learning Outcomes:** Ways to be transparent in assignment design, how to do curriculum mapping, and discussion of direct/indirect and formative/summative assessments.
  • September 15, 2017 at 10am

• **Using Collected Assessment Data:** In this hour-long conversation we will discuss how to use what is collected for continuous improvement, frameworks of use, and what other institutions are doing with their data.
  • October 20, 2017 at 10am

• **Electives** [Sign up here](#)
  • **Rubrics:** In this hands-on workshop, come learn about the benefits of using rubrics and how to create useful and meaningful rubrics for your assignments.
    • September 22, 2017 at 10am

• **Case studies:** In this new workshop, we will discuss how to incorporate case studies into your course for a direct assessment and characteristics of a good case study.
  • November 7, 2017 at 10am *Postponed until spring 2018*

• **Flipped Classroom & Team-Based Cooperative Learning:** In this new hands-on workshop, we will experience the flipped classroom instructional technique through group cooperative learning to understand how to transform the classroom from a performance space into a learning space.
  • November 16, 2017 at 10am

*Note: All workshops are scheduled to be an hour long.*

**Past Workshops**

[View information and resources from previous workshops.](#)

**Contact**

Gloria Shenoy  
Director of Assessment  
Academic and non-academic assessment  
972.883.6786  
gloria@utdallas.edu